



Embassy of Italy
Lusaka

Requirements for a National Visa (Type D) for MISSION

- Application form: Duly completed (free of charge);
- Photograph: One recent color photograph (white background), ICAO format;
- Original passport: Valid for at least six months after the expiry date of the requested visa and containing a minimum of 3 blank pages, along with copies of previous Schengen visas;
- Identity documents: Copy of the National Registration Card (NRC) for Zambian citizens, or the relevant identity document for other nationalities;
- Non-Zambian citizens: Copy of a valid residence permit with a minimum validity of 3 months beyond the expiry date of the visa;
- Formal request: Via a Note Verbale issued by the sending/reference Organization;
- Ministry Note Verbale: Note Verbale from the Ministry of Foreign Affairs (MOFA) of Zambia;
- Employer's letter: A letter from the employer certifying sponsorship (coverage of expenses);
- Accommodation: Proof of accommodation;
- Flight reservation: Round-trip flight booking.

For minors:

- Parental signatures: Both parents must sign the visa application forms;
- Birth certificate: Duly legalized/apostilled birth certificate (original documents will be returned after the assessment of the application);
- School letter: A letter from the school confirming enrollment and/or attendance.

IMPORTANT NOTES

- Additional requests: The Visa Office reserves the right to request additional documentation and/or a subsequent interview with the applicant.
- No guarantee: The submission of all required documents does not automatically guarantee the issuance of the visa.
- Fraudulent documents: The submission of forged or falsified documents will result in the refusal of the visa; such documents will not be returned and may be forwarded to the competent local judicial authorities.
- Border control: Schengen Border Authorities have the right to request proof of requirements from all travelers and may refuse entry to visa holders.